

## URGENT BUSINESS COMMITTEE

ABERDEEN, 1 June 2012. Minute of Meeting of the URGENT BUSINESS COMMITTEE. Present:- Councillors Cameron (as substitute for Councillor Noble), Carle (as substitute for Councillor Cooney), Crockett, Corall (as substitute for Councillor May), Delaney (as substitute for Councillor Malone), Jackie Dunbar, Forsyth, Ironside CBE (as substitute for Councillor Laing), McCaig, Taylor, Thomson (as substitute for Councillor Boulton) and Townson (as substitute for Councillor Dickson).

**The agenda and reports associated with this minute can be found at:-**

<http://committees.aberdeencity.gov.uk/ieListDocuments.aspx?CId=334&MId=2605&Ver=4>

### APPOINTMENT OF CONVENER

1. Nominations were sought for the position of Convener.

**The Committee resolved:-**

to appoint Councillor Crockett as Convener.

### DETERMINATION OF URGENT BUSINESS

2. In terms of Standing Order 28(3)(vi), and in accordance with Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973, the Committee was informed that it had to determine (1) that the items on the agenda were of an urgent nature; and (2) that the Committee required to consider those items and take decisions thereon.

**The Committee resolved:-**

to agree that the items were of an urgent nature and required to be considered this day.

### DETERMINATION OF EXEMPT BUSINESS

3. The Committee was requested to determine that the following item of business which contained exempt information as described in Schedule 7(A) of the Local Government (Scotland) Act 1973, be taken in private:-

- Minute of Meeting of Social Work Complaints Review Committee of 20 April 2012

**The Committee resolved:-**

in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of the aforementioned item of business (Article 7 of this minute refers) so as to avoid disclosure of exempt information of the class described in paragraph 3 of Schedule 7(A) of the Act.

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### **POST OF DIRECTOR OF EDUCATION, CULTURE AND SPORT - RECRUITMENT AND SELECTION PROCESS - OCE/12/008**

4. The Committee had before it a report by the Chief Executive which sought approval to establish an Appointment Panel to recruit to the post of Director of Education, Culture and Sport.

**The report recommended:-**

that the Committee -

- (a) establish an Appointment Panel comprising 9 members in total (3+3+1+1+1) to appoint to the post of Director of Education, Culture and Sport, including the Convener of the Finance and Resources Committee who should be appointed as Convener of the Panel;
- (b) delegate powers to the Appointment Panel to agree the detail of the recruitment process, remuneration, recruitment timeline, final job description and person specification;
- (c) agree that Munro Consulting be appointed as recruitment consultants through the shared framework agreement, for the purposes of recruiting to the post; and
- (d) agree a timeline for the recruitment process.

**The Committee resolved:-**

to approve the recommendations, with the exception that the Convener of the Appointment Panel be the Leader of the Council rather than the Convener of the Finance and Resources Committee.

### **APPOINTMENTS TO OUTSIDE BODIES AND COMMITTEE PLACES - OCE/12/009**

5. With reference to Articles 7 and 8 of the minute of meeting of Council of 16 May 2012, the Committee had before it a report by the Chief Executive which presented, for approval, elected member appointments to sub-committees, trusts, boards and outside bodies which had been agreed by Group Leaders.

The report explained that since the Statutory Council meeting of 16 May 2012, a small number of exchanges of committee places had taken place between Groups, and these required to be approved as follows:-

- 1 Independent place on Corporate Policy and Performance Committee passed to Labour
- 1 Independent place on Social Care and Wellbeing Committee passed to Labour
- 1 Labour place on Development Management Sub Committee passed to Independent

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- 1 Labour place on Licensing Committee passed to Independent
- 1 Liberal Democrat place on Licensing Board passed to SNP

### **The report recommended:-**

that the Committee -

- (a) approve the elected member appointments to sub-committees, trusts, boards and outside bodies agreed by Group Leaders as appended to this minute;
- (b) note that a further report would be brought to the Council meeting on 13 June 2012 dealing with those appointments listed as still to be advised; and
- (c) agree the exchange of committee places as listed above.

### **The Committee resolved:-**

to approve the recommendations.

## **OLYMPIC TORCH RELAY 2012 - EPI/12/127**

6. With reference to Article 22 of the minute of meeting of the Enterprise, Planning and Infrastructure Committee of 31 May 2012, the Committee had before it, by way of remit, a report by the Director of Enterprise, Planning and Infrastructure which provided details of the cost of hosting the Olympic Torch Relay 2012, and requested additional funds to ensure the efficient and effective delivery of the event in Aberdeen on 11 and 12 June 2012.

### **The report recommended:-**

that the Enterprise, Planning and Infrastructure Committee -

- (a) agree to allocate a further £45,000 from the Common Good Fund to support the organisation and safe delivery of the Olympic Torch Relay in Aberdeen (£35,000 having already been secured from the Common Good Fund following the approval of Council on 23 February 2011); and
- (b) if unable to approve these monies from the Common Good Fund, request that a meeting of the Urgent Business Committee be called to consider a request for the necessary funding from another budget.

### **The Enterprise, Planning and Infrastructure Committee had resolved:-**

to support the allocation of £45,000 from *contingencies*, rather than the Common Good Fund, to provide for the organisation and safe delivery of the Olympic Torch Relay in Aberdeen, and to refer the request to the Urgent Business Committee of 1 June 2012, for consideration.

### **The Committee resolved:-**

to allocate £45,000 from contingencies to provide for the organisation and safe delivery of the Olympic Torch Relay in Aberdeen.

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**In accordance with the decision recorded under Article 3 of this minute, the following item of business was considered with the press and public excluded.**

**MINUTE OF MEETING OF SOCIAL WORK COMPLAINTS REVIEW COMMITTEE OF 20 APRIL 2012**

7. The Committee had before it the minute of meeting of the Social Work Complaints Review Committee of 20 April 2012, and a foreword by the Director of Social Care and Wellbeing which set out the actions to be taken to respond to the recommendations of the Complaints Review Committee.

**The Committee resolved:-**

- (i) to accept the recommendations; and
- (ii) to otherwise note the Director's comments in the foreword.

**- BARNEY CROCKETT, Convener.**